



Detroit Wayne Integrated Health Network

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To: DWIHN Providers
From: Stacie Durant, VP of Finance
Date: September 25, 2024

Subject: Year End Closeout Process for Claims, Encounters, and Financial Status Reports

This correspondence provides notification concerning the DWIHN year-end closeout process for ensuring reimbursement to providers upon submission of encounters, claims and/or Financial Status Reports (FSR's) through the year ending September 30, 2024. Please review your records, identifying any outstanding encounters, claims and/or FSR's that have **NOT** been submitted to the Office of Fiscal Management (Finance) for reimbursement through the period ending September 30, 2024.

Financial Status Reports (FSR's)

All outstanding FSR's MUST be received by DWIHN no later than 5:00 p.m. on Friday, October 25, 2024. FSR's received after this date may NOT be considered for reimbursement.

Claims and Encounters

All outstanding encounters and claims MUST be submitted within MH-WIN by Friday, November 29, 2024. All denials and rejections (including those incurred in the month of September) MUST also be submitted within MH-WIN by Friday, November 29, 2024. With the exception of MI Health Link (MHL), any submissions received after these dates will NOT be considered for reimbursement.

Should you have any questions and/or concerns, please email Nicole Smith at nsmith@dwihn.org and Tyreesse Omani at tomani@dwihn.org.

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